



NC Clean Energy Technology Communications Intern

Overview

The [NC Clean Energy Technology Center](#) is seeking an enthusiastic and motivated Communications Intern to support our mission of promoting sustainable transportation. This internship offers a student with communications experience the opportunity to expand their skills in a professional environment, gaining hands-on experience in creating professional email newsletters, writing blogs, fact sheets and other materials, updating media relations and publications lists, and updating websites. The position will also assist with communications and marketing work for our flagship clean transportation event, the Sustainable Fleet Technology Conference and Expo.

This is an excellent opportunity for a student to gain professional experience in project management, writing/editing, photography, website content development, and helping with event logistics while contributing to the growth of clean transportation initiatives.

Required qualifications:

- Currently enrolled NCSU student at the undergraduate or graduate level (***Rising sophomores, juniors and seniors only or graduate students***)
- Excellent written and oral communication skills.
- Major in Communications, Business, Environmental Science (with previous communications experience) or related field
- Demonstrated project management skills and good organizations skills
- Previous experience in writing blogs, articles, website content or other marketing materials (experience can be from student clubs, another internship, or other)

Preferred Qualifications:

- Experience with email newsletter software (iContact, MailChimp, etc)
- Experience with website software (Wordpress or other)
- Experience with Canva design software
- Previous experience in communications, project management, marketing, event management, hospitality, or customer service through an internship or other work.
- Ability to work independently and collaboratively.

- Interest in sustainability, clean energy and the environment is a plus
- Ability to manage multiple projects and events with overlapping timelines.
- Ability to support the clean transportation staff and interns with helping at events, blogs, and other materials.

Commitment:

- The weekly schedule during the semester is flexible based on class schedule.
- During the semester, the position is 10 - 20 hours per week. During the summer, the position can allow for increased hours.
- Eligible to become a long-term internship

Benefits:

- Hourly range is \$15 to \$25, depending on experience
- Hands-on experience in sustainable transportation and the clean energy industry
- Exposure to different facets of marketing and communication projects and software.
- Opportunity to build a professional network and enhance career readiness in communications, marketing and sustainability.

All applications received by April 10 will be considered with priority review. Applications submitted after the date will be reviewed and may be considered for the position until a selection is made.

The ***NCCETC Communications Intern*** position is open for applications. NC State University students interested in the position can apply through the ePack system. Students can visit <https://careers.dasa.ncsu.edu/using-epack/> and search for the position by name or 226988.
