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| NUMBER:                       | <b>506</b>                               |
| TITLE:                        | <b>DRIVECAM VEHICLE RECORDERS</b>        |
| CATEGORY:                     | SAFETY, COMPLIANCE, AND REPORTING ORDERS |
| EFFECTIVE DATE:               | <b>JUNE 1, 2021</b>                      |
| ORIGINATING & REVISION DATES: | 03/30/2021; JUNE 2019                    |
| EXPIRATION DATE:              | N/A                                      |
| CAAS REFERENCE:               | 202.01.01                                |

## I. PURPOSE

- A. Outlines the processes and use of the DriveCam Event Recorder (ER) to improve driving safety.
- B. Outlines the responsibilities of each driver operating a Department of Public Safety vehicle.

## II. DEFINITIONS

- A. DriveCam Event Recorder (ER): a forward and rear facing camera which is mounted on the windshield of each public safety vehicle.
- B. Driver: any person assuming the responsibility of driving a Public Safety vehicle.
- C. Passenger: any person occupying the passenger seat of a Public Safety vehicle.
- D. Driver / Coach: an individual who has been trained and assigned the responsibility of coaching and providing driving / behavior feedback to both drivers and passengers of Public Safety vehicles.
- E. DriveCam Program Manager: Is the individual responsible for ensuring that each event is processed and dispositioned appropriately.
- F. The EMS Chief shall hold the responsibility of the DriveCam program manager and remain in constant contact and monthly update of the program.

## III. POLICY / GUIDELINE / PROCEDURE

- A. Any MCEMS team member driving a Manatee County Department of Public Safety vehicle is expected to drive according to the twelve (12) Fail Safe Standards. Maintaining these standards promotes a safe place to work and ensures the safety of all personnel, patients, and the general public. The DriveCam ER device will be used to complement driver training by adding in the development and remediation of training at an individual and organizational level.
- B. Monthly reviews a driver award and recognition will be performed during the monthly award process.
  1. **DriveCam Unit:**
    - a. A DriveCam ER unit will be installed on Manatee County Department of Public Safety vehicles.
    - b. Personnel shall not tamper with, or allow other to tamper with, the DriveCam ER or its components. This includes obstructing the view of the forward or rear-facing camera.

2. **DriveCam Triggers:**

- a. The DriveCam ER unit will record twelve (12) seconds of video for each triggered event.
- b. The triggers will be based upon g-force and speed thresholds.
- c. SF300 models use intelligent technology.
- d. When an event is triggered, it will be sent to the DriveCam team for analysis and grade.

3. **Triggered Video Events:**

- a. Events that meet organizational criteria will be marked by DriveCam as requiring Face to Face or Coaching. (Criteria attached)
- b. As a part of this process, the driver of the vehicle involved in the coaching event will be required to meet with his/her coach to discuss the event and evaluate from an A.C.E. Philosophy perspective.
- c. Most coaching events will be treated as driver improvement opportunities with no further action required.
- d. Events that are not marked as face to face coaching will not require any action from the driver or passenger. It should be known, however, that a pattern of triggered events may negatively affect the driver or passenger's monthly score.
- e. Face to Face coaching events shall be evaluated by utilizing the A.C.E philosophy. Repetitive at-risk behavior shall be managed with the use of progressive discipline.
- f. Behaviors that are found to be reckless may escalate through the progressive discipline process faster than at risk behavior.
- g. Events will accumulate on a rolling 12-month period.

4. **Collisions:**

- a. Any collision recorded on the DriveCam ER will be saved for investigation and possible defense of Manatee County personnel.
- b. A copy of the recording will also be sent to the Manatee County Attorney's Office if a video is requested either by subpoena or official law enforcement request.
- c. The recording will be used to complement a post-accident review process to identify areas of improvement.

#### **IV. CONCLUSION**

- A. It is the responsibility of Manatee County Public Safety personnel to understand the expectations of this Order and to operate vehicles utilizing the Standards.
- B. It is the responsibility of all EMS personnel with a responsibility of driving Public Safety vehicles to commit to a culture of safety.

**---END---**

**Lytx Drivecam Manatee County Triggers**

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| Evidence Type | Action               | Behavior Group               | Behavior                                   |
|---------------|----------------------|------------------------------|--|
| Event         | Camera Issue         | Camera Issue                 | Camera Issue                               |
| Event         | Collision            | Collision                    | Collision                                  |
| Event         | F2F Coaching         |                              |  |
| Event         | F2F Coaching         | Aggressive                   | Aggressive                                 |
| Event         | F2F Coaching         | Blank Stare                  | Blank Stare                                |
| Event         | F2F Coaching         | Cell Phone                   | Cell Handheld - Distraction                |
| Event         | F2F Coaching         | Cell Phone                   | Cell Hands Free - Observed                 |
| Event         | F2F Coaching         | Cell Phone                   | Cell Hands Free - Distraction              |
| Event         | F2F Coaching         | Cell Phone                   | Cell Handheld - Observed                   |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Roadway]                  |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Company Premises]         |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Yard]                     |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Parking Lot]              |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Off Identifiable Roadway] |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Residential Roadway]      |
| Event         | F2F Coaching         | Driver Unbelted              | Driver Unbelted [Landfill]                 |
| Event         | F2F Coaching         | Drowsy                       | Drowsy                                     |
| Event         | F2F Coaching         | Electronic Device            | Electronic Device - Distraction            |
| Event         | F2F Coaching         | Electronic Device            | Electronic Device - Observed               |
| Event         | F2F Coaching         | ER Obstruction               | ER Obstruction                             |
| Event         | F2F Coaching         | ER Obstruction               | Lens Obstruction                           |
| Event         | F2F Coaching         | Failed to Keep an Out        | Failed to Keep an Out                      |
| Event         | F2F Coaching         | Failed to Stop               | Failed to Stop                             |
| Event         | F2F Coaching         | Falling Asleep               | Falling Asleep                             |
| Event         | F2F Coaching         | Following Distance           | Following Distance: < 1 second             |
| Event         | F2F Coaching         | Following Distance           | Following Distance: ≥ 1 sec to < 2 sec     |
| Event         | F2F Coaching         | Following Distance           | Following Distance: ≥ 3 sec to < 4 sec     |
| Event         | F2F Coaching         | Following Distance           | Following Distance: ≥ 2 sec to < 3 sec     |
| Event         | F2F Coaching         | Food / Drink                 | Food / Drink - Distraction                 |
| Event         | F2F Coaching         | Food / Drink                 | Food / Drink - Observed                    |
| Event         | F2F Coaching         | Incomplete Stop              | Incomplete Stop                            |
| Event         | F2F Coaching         | Intersection Awareness       | Intersection Awareness                     |
| Event         | F2F Coaching         | Late Response                | Late Response                              |
| Event         | F2F Coaching         | Mirror Use                   | Mirror Use                                 |
| Event         | F2F Coaching         | Near Collision               | Near Collision                             |
| Event         | F2F Coaching         | Not on Designated Roadway    | Not on Designated Roadway                  |
| Event         | F2F Coaching         | Not Scanning Roadway         | Not Scanning Roadway                       |
| Event         | F2F Coaching         | Other Communication Device   | Other Communication Device - Observed      |
| Event         | F2F Coaching         | Other Communication Device   | Other Communication Device - Distraction   |
| Event         | F2F Coaching         | Other Concern                | Other Concern                              |
| Event         | F2F Coaching         | Other Distraction            | Other Distraction                          |
| Event         | F2F Coaching         | Other Violation              | Other Violation                            |
| Event         | F2F Coaching         | Passenger Distraction        | Passenger                                  |
| Event         | F2F Coaching         | Passenger Unbelted           | Passenger Unbelted                         |
| Event         | F2F Coaching         | Red Light                    | Red Light                                  |
| Event         | F2F Coaching         | Speed Violation              | Posted Speed Violation                     |
| Event         | F2F Coaching         | Speed Violation              | Speed Policy Violation                     |
| Event         | F2F Coaching         | Too Fast for Conditions      | Too Fast for Conditions                    |
| Event         | F2F Coaching         | Unsafe Lane Change           | Unsafe Lane Change                         |
| Event         | FYI Notify           | *Unusual Event               | *Unusual Event                             |
| Event         | FYI Notify           | Emergency Status             | Emergency Status                           |
| Event         | FYI Notify           | Near Collision - Unavoidable | Near Collision - Unavoidable               |
| Event         | FYI Notify           | Smoking                      | Smoking                                    |
| Event         | Positive Recognition | Positive Recognition         | Positive Recognition                       |
| Event         | Possible Collision   | Possible Collision           | Possible Collision                         |
| Event         | Resolved             | Driver Tagged                | Driver Tagged                              |
| Event         | Resolved             | Suspected Collision          | Suspected Collision                        |